

The consortium agreement is to be used by students who:

- 1) Will be receiving a degree/certificate and financial aid from HTC (Home institution)
- 2) Taking coursework at another school and not receiving financial aid there (Host institution)
- 3) Want to have credits from Host institution be included in semester credit load at HTC (Home institution)

In order for the Financial Aid Consortium Agreement to be processed by Hennepin Technical College you must:

1. Register for your courses at HTC and the Host institution.
2. Complete the Student Section.
3. Attach your course registration information and fee statement from the Host institution. Be sure to pay your bill for tuition and fees at the Host institution.
4. Host School Financial Aid Representative must complete #2, Host Institution Section. This is required for Non-MnSCU schools. If the school is a MnSCU school, skip #2. A list of MnSCU schools is below.
5. Take the Consortium Agreement to an HTC Counselor or Advisor for completion of #3, Home Institution Section.
6. Return the Consortium Agreement to the Financial Aid Office at HTC.
7. Your financial aid will **not** be forwarded to the Host institution.
8. Approval of this Consortium Agreement does not relieve you of the obligation to pay your tuition and fees at the Host institution when required.

Without the registration/fee statement and all three sections complete, the Consortium Agreement will be returned to you unprocessed.

### **Minnesota State Colleges and Universities, MnSCU**

Alexandria Technical and Community College, Anoka Technical College, Anoka-Ramsey Community College, Bemidji State University, Central Lakes College, Century College, Dakota County Technical College, Fond du Lac Tribal and Community College, Hibbing Community College, Inver Hills Community College, Itasca Community College, Lake Superior College, Mesabi Range College, Metropolitan State University, Minneapolis Community and Technical College, Minnesota State College-Southeast Technical, Minnesota State Community and Technical College, Minnesota State University Moorhead, Minnesota State University Mankato, Minnesota West Community and Technical College, Normandale Community College, North Hennepin Community College, Northland Community and Technical College, Northwest Community College, Pine Technical Community and Technical College, Rainy River Community College, Ridgewater College, Riverland Community College, Rochester Community and Technical College, Saint Paul College, South Central College, Southwest Minnesota State University, St Cloud State University, St Cloud Technical Community College, Vermilion Community College, Winona State University

**1. Student Section**

<b>Last Name</b>	<b>First Name</b>	<b>HTC Student ID or StarID</b>	
<b>Permanent Address</b>		<b>City</b>	<b>State</b>
			<b>Zip Code</b>
<b>Email Address</b>			

I understand:

- I cannot receive financial aid at two schools during the same term.
- I need to obtain the approval of my Counselor or Advisor for the consortium course(s).
- Enrollment in extended term and/or correspondence courses may have an impact on my financial aid.
- **I will attach a copy of my registration and paid fee statement from the Host institution to this form.**
- The consortium course(s), if approved, will be included in measuring Satisfactory Academic Progress at my Home institution.
- I cannot change my enrollment without notifying the Financial Aid Office at my Home institution.
- I will provide an official transcript from the Host institution to HTC once the term covered by this agreement has concluded (for non-MnSCU schools).
- I authorize the Host institution to release my academic transcript to HTC.

I plan to enroll at \_\_\_\_\_ (Host Institution) during  
 the \_\_\_\_\_ term for the \_\_\_\_\_ school year.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Host Institution Section (Non-MnSCU schools only)**

Institution Name \_\_\_\_\_

- The student has registered for the courses on the attached course registration statement.
- The student will not receive financial aid at this institution.
- Our institution agrees to provide an official transcript to HTC at the conclusion of the term covered by this agreement (non-MnSCU schools).

<b>Financial Aid Representative, printed name</b>	<b>Signature</b>	<b>Date</b>
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**3. Home Institution Section (Hennepin Technical College)**
Not Approved-No Courses Applicable

I recommend that the following course(s) being taken at the Host institution be approved for the Financial Aid Consortium Agreement. HTC will accept these courses for the student's degree, diploma or certificate program:

Course: _____	Course: _____
Course: _____	Course: _____

<b>HTC Counselor or Advisor, printed name</b>	<b>Signature</b>	<b>Date</b>
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**4. After completion of #3, Home Institution Section**

Forward to an HTC Financial Aid Advisor - Do not forward to a HTC Financial Aid without #3 completed.