

# Student Life Board Meeting Minutes

Wednesday, February 19, 2020

## Attendance

### Brooklyn Park Campus

Linda Kalu (chair)

Christa Lambiv Epse Adjamo

Samuel Agboare

Caledon Johnston

### Eden Prairie Campus

Asani Ajogun (vice-chair)

Ariel David

Yen Duong

Ericka Hulm

### Staff

Sue Schmitz

Sheila Sylvander

Linda called the meeting to order at 1:15 p.m.

## Review of January Minutes

The group reviewed the January minutes. Sue made a motion to approve the February agenda and January minutes, Asani seconded. The motion passed.

## SLB Budget

The current Student Life Board budget balance is \$24,594 and the Student Life Reserve budget balance is \$39,328.71.

## Fitness Fee Reallocation

The college wants to reallocate \$0.50 of the \$1 fitness fee to the Student Life Fee. This will save the college \$3,000 in taxes paid to the state. Sue Schmitz presented this information to BP and EP Student Senates and received endorsement. Christa made a motion to support the motion, Asani seconded. Motion approved.

## Student Employee Wage Notice

The board members were asked to acknowledge their Employee Wage notices in eServices.

Directions: Go to eServices>Student Employment>and then count down 5 rows under STUDENT EMPLOYMENT right after W-2 Form you'll find **Wage Notice**. Click on it and at the top you'll find in blue color **Student Employee – Student Life Board**. Click on it, scroll down and you'll find at the bottom a **SQUARE** where you need to click to acknowledge this Wage Notice.

## BP Vets Club Purchase

The Brooklyn Park Vets Club wants to use \$335 of their allocated supply money to buy a fridge as their current one has stopped operating. They are asking for confirmation that this purchase can be made with their supply money. Sam made a motion to approve the purchase of the fridge using their allocated supply money, Christa seconded. Motion passed.

## FY21 Funding Requests

Sue and Sheila will be sending out a notice to clubs that FY21 budget requests are due on April 1. The board will review the requests at the April 8 & 15 meetings. Everyone acknowledged that they plan on attending.

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The board reviewed the funding request form and suggested a few changes. Sheila will make those changes before the email goes out to the clubs.

The board also discussed that clubs have not been reporting to the Student Senates as indicated in the Student Life Board ByLaws to remain a club in good standing.

*“Student clubs must do the following to remain a recognized student club and remain eligible for Student Life funds:*

- *Be recognized each year by September 30 of the current academic year*
- *Submit a monthly report to their respective Student Senate per their bylaws to be shared at the designated meeting. Failure to report to the Student Senate for two consecutive months will result in freezing of the club or organization cost center and the club or organization will not be allowed to request funding for that semester”*

Sue will work with the Student Senate advisors to put together a schedule for when club reports are due for the remainder of the year. This will be noted when reviewing funding requests for FY21.

FY21 anticipated enrollment will be lower next year and is set at 2975 FYE. Christa made a motion to freeze travel expenditures from the Student Life Board fund for FY21, clubs may use their fundraising accounts for travel expenses. This freeze does not include the student organizations of Phi Theta Kappa, SkillsUSA, or Student Senate. Ariel seconded. Motion passed.

### **Meeting Adjourned**

Caledon motioned to adjourn the meeting at 2:04pm, Yen seconded. Motion passed.