# HOW TO understand your Degree Audit Report (DARS)

> **DEGREE AUDIT:** also known as "DARS" is a self-directed, automated electronic tool for tracking a student's progress toward completing an academic program (degree, diploma or certificate). It provides a personalized list of required courses, marking those already completed and those still needed.

1) Go to https://hennepintech.edu and under **Current Students**, choose **Eservices & Schedule**.
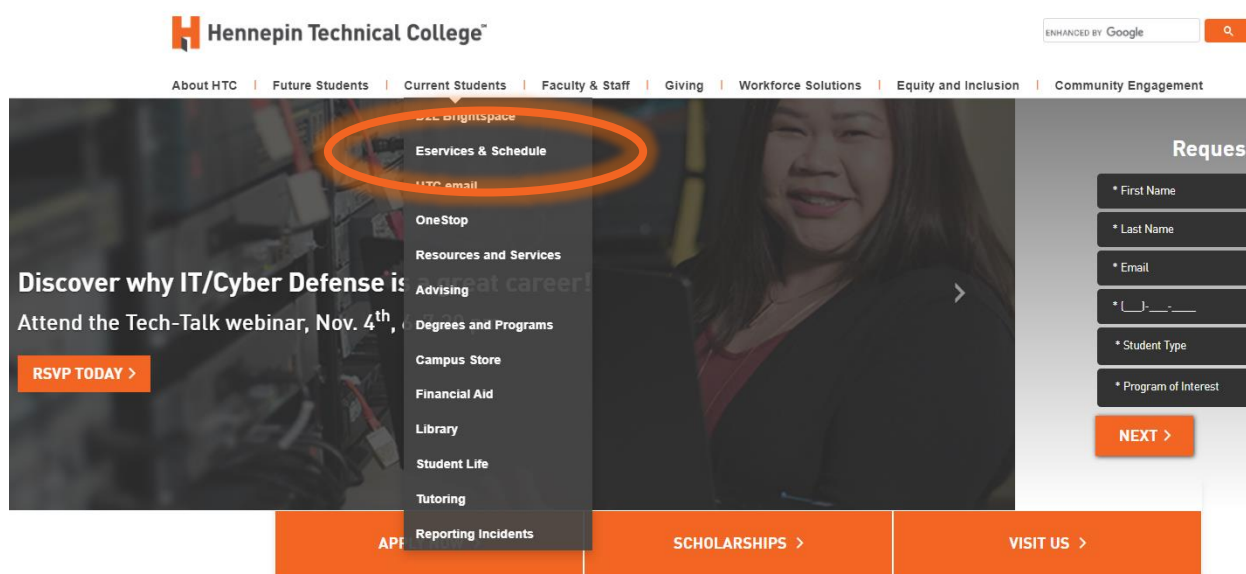
2) At the bottom of page, under **eServices**, click on **the campus you are attending**.

eServices and Schedule

Find the courses you need!

eServices

eServices allows HTC students to register for classes, check grades, check financial aid status, make payments and more.

Please choose a campus to log in:

- Brooklyn Park Campus
- Eden Prairie Campus

Need help registering for classes? Visit with an advisor.

Set up your @my.hennepinTech student email to receive registration notices.

3) Login with **StarID** and **StarID password** (*wx1234yz* – sample format).

4) Click on **Academic Records** in the left navigation pane. A drop-down list will appear.

5) *HOW TO FIND YOUR DEGREE AUDIT REPORT:* click on **Degree Audit.** The window below will show. Click on **Request a Degree Audit** to move forward.

6) You will be prompted to login with your **StarID** and **StarID password**.

7) You will see the drop-down list below. Choose **Hennepin Technical College** from the list. Click **Continue**.

8) You will see the screen below. The major code listing, award title of planned major, and the semester you entered into the program will show. To view the full Degree Audit, click on **Run Declared Programs**.

9) Once processed, you will see the screen below. The Degree Audit shows two parts: the declared program award and also Minnesota Transfer Curriculum. To see the outlined courses for your award, click on the **View Audit** link next to the program (not the Minnesota Transfer Curriculum).

10) First, you will see your name, program and your Student ID listed at the top of the window.

11) Another item you will notice is the pie chart on the left side of the audit. This chart visually indicates how much of a program there is left for a student to complete. Green indicates **complete**; blue indicates **in progress**, and red indicates **unfulfilled**.

Audit
You are here: 🏠 Audit

Credits
46 Complete

GPA
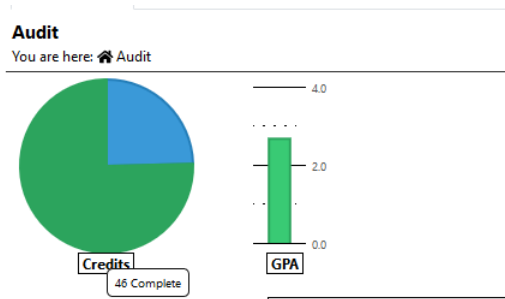
> The student's pie chart to the left indicates that they will be complete with their program at the end of the current semester.

12) The Degree Audit also holds a legend for students to follow when reading their Degree Audit. See below.

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                              LEGEND
GREEN CHECK   Requirement Complete   L   Lab Course
RED X    Requirement Not Complete    W   Withdrawn Course
IP CHECK  Requirement In Progress   AU   Audited Course
  +     Sub Requirement Complete     >D   Developmental Course
  -     Sub Requirement Not Complete >X   Repeat Course, No Grade
  Z     Not Graded Yet               RP   Repeated Course
  RM    Requirement Modification     T>   Transfer Course
  CA    Course Add in Sub Requirement
(R) Required Course

TRANT*** and SEEK EVALUATION = Transfer Department
requires course syllabus for further review.
Please note:  Will not be approved as a Course Substitution until
evaluation process has been completed.

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13) ACCUPLACER test scores are also available on your Degree Audit report.

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Test Scores:


    Accuplacer Reading Comprehension Score: 99
        Date Taken: 02/06/2018
    Accuplacer Sentence Skills Score: 103
        Date Taken: 02/06/2018
*********************************************
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14) Total credits are indicated first—indicating the minimum credits needed to complete program. Most programs are 60 credits; however, some do require more. This is important fact to know for your program. Also, understanding how many credits you have earned, what is in progress, and what you may still need to complete will be listed here as well. GPA is shown to the right of the page.

AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

NO   Total credits
          Minimum of 65 credits with a minimum GPA of 2.0.

          Due to some course requirements overfilling, amount of
          credits needed may not reflect accurately.

EARNED:	22.0 CREDITS	2.863 GPA
IN-PROGRESS:	11.0 CREDITS	
NEEDS:	32.0 CREDITS	2.000 GPA

Cumulative GPA

15) Technical Courses are outlined next, listed by semester. In the first example, this student will be complete with their Technical Courses by the end of the current semester. There are no courses left to complete and all other grades show "Z" which means "In Progress."

Required Technical Courses-Automation Robotics Engineering
EARNED: 15 COURSES

1) Recommended First Semester Courses

Term	Course	Credits	Grade		Title
F 18	ARET1125	4.0	C		Power Trans & Mech Systms
F 18	ARET1130	2.0	B		Maintenance Operations
F 18	ARET1175	3.0	B		Ind Electrcy & Electron I
F 19	ARET1160	4.0	B		Packaging Machnry Sys

2) Recommended Second Semester Courses

Term	Course	Credits	Grade		Title
S19	ARET1140	3.0	D		Computer Integrated Mfg
S19	ARET1155	3.0	B		Automation Controls
S19	ARET1170	3.0	B		Troubleshoot Pkgng Mach
S19	ARET1180	3.0	C		Ind Electrcty&Electrnc II
S20	ARET1200	2.0	Z	IP	Intro to Robotics

3) Recommended Third Semester Courses

Term	Course	Credits	Grade		Title
F 19	ARET1165	3.0	C		Vision Systems QA/SPC
F 19	ARET1190	3.0	B		Prgrm Logic Controllers
F 19	ARET2105	2.0	B		Fluid Pwr Motion Cntrl

4) Recommended Fourth Semester Courses

Term	Course	Credits	Grade		Title
S20	ARET2100	4.0	Z	IP	Adv Automation Controls
S20	ARET2110	4.0	Z	IP	Adv Prgrm Logic Contrl
S20	ARET2150	2.0	Z	IP	Eng Design & Fabrication

In the next example, the student has completed their first and second semester of ATEC courses (indicated by the "+" sign next to the "Recommended First/Second Semester Courses"). Third and fourth semester courses are still listed after the title, COURSE LIST, and have not been registered for as of the time the report was submitted.

NO **Required Technical Courses-Automotive Technician**

EARNED: 9 COURSES
NEEDS: 9 COURSES

Shows that this term is completed

+ 1) Recommended First Semester Courses

Term	Course	Credits	Grade		Title
F 19	ATEC1050	2.0	B		Intro Automotive Tech
F 19	ATEC1405	4.0	B		Steering and Suspension
F 19	ATEC1505	4.0	B		Brakes
F 19	ATEC1615	3.0	B		Basic Electrical
F 19	ATEC1620	3.0	B		Starting & Charging Systm

+ 2) Recommended Second Semester Courses

Term	Course	Credits	Grade		Title
S20	ATEC1105	3.0	Z	IP	Engine Repair I
S20	ATEC1110	3.0	Z	IP	Engine Repair II
S20	ATEC1625	3.0	B		Chassis Electrical
S20	ATEC2685	5.0	Z	IP	Auto Ind Intrn I

Term not complete

- 3) Recommended Third Semester Courses

COURSE LIST: ATEC1205,1210,1305,1705,1820

- 4) Recommended Fourth Semester Courses

COURSE LIST: ATEC1850,1855,1860,2100

Technical Courses still to be completed

16) General education courses are listed at the end.

General Education Courses-Manufacturing Engineering

EARNED: 3 COURSES

NEEDS: 2 COURSES

- 1) Required General Education English Course.
    MnTC Goal 1 Course.

    COURSE LIST: ENGL2121 OR 2125

- 2) Required General Education Math Course.
    MnTC Goal 4 Course.

    COURSE LIST: MATH2050 OR 2200 OR 2150

- 3) Required General Education Course.
    Choose 3 credits form any MnTC Goal Area 2

    COURSE LIST: BIOL2001(S17 OR AFTER),2003(S17 OR AFTER),
    BIOL2005(S17 OR AFTER),2045(S17 OR AFTER),
    BIOL2125(S17 OR AFTER),2225(S17 OR AFTER),
    BIOL2235(S17 OR AFTER) COMM2060
    ECON2100(S118 OR AFTER)
    INFS2000(S116 OR AFTER)
    MATH2050(S117 OR AFTER),2250,2300 PHIL2100,
    PHIL2200(THROUGH S15),2400(THROUGH S16)
    PHYS2001(S115 OR AFTER)
    SOCI2100(S112 OR AFTER)

General Education
course options
(student only needs
3 cr from MnTC Goal 2)

+ 4) General Education Elective Courses. Six credits of
    2000 level or higher are required.

Course Transferred
T = Transfer
C = Grade Received

Term	Course	Credits	Grade	Title
F 15	MATHT001	5.0	TC	Pre-Calculus NORM: MATH1500
F 18	MATHT002	5.0	TC	Calculus 1 NORM: MATH1510 ACCEPTED FOR: GOAL 4
S19	MATHT003	5.0	TC	Calculus 2 NORM: MATH1520 ACCEPTED FOR: GOAL 4

17) After the courses to complete the program, a list of Additional Courses is shown. These classes are ones either taken for prerequisite, taken at another MinnState College, or at Hennepin Technical College but do not count for the current major.

Additional courses taken.

Term	Course	Credits	Grade		Title
F 16	BIOLT001	3.0	TD		Biology in the Modern Wor SWSU: BIOL100
F 16	BIOLT002	1.0	TB		Biology in Modern World L SWSU: BIOL100L
F 16	GEOGT004	3.0	TC		S2S Introduction to Globa SCSU: GEOG111
F 16	TRANT003	0.0	NTD		Trigonometry & Special Fu SWSU: MATH125
S19	MACH1205	0.0	W		Introduction to Machine
S19	ENGL2125	0.0	F	>X	Tech Writing

18) Lastly, a list of all MinnState/transfer courses taken by the student (in sequence) is shown.

Fall 2017

3.0 *CREDITS ADDED*   1 *COURSE TAKEN*

Term	Course	Credits	Grade	Title
F 17	MATH2200	3.0	TB	College Algebra SWSU: MATH110
F 17	MATHT006	0.0	NTD	Calculus I SWSU: MATH150

Fall 2018

12.0 *CREDITS ADDED*   4 *COURSES TAKEN*   2.666 *GPA*

Term	Course	Credits	Grade	Title
F 18	ARET1125	4.0	C	Power Trans & Mech Systms
F 18	ARET1130	2.0	B	Maintenance Operations
F 18	ARET1175	3.0	B	Ind Electrcy & Electron I
F 18	PHYS2001	3.0	B	Introductory Physics