



Hennepin Technical College™

## **Chapter 4: Human Resources**

### **Employee Evaluation Policy**

Adoption: 12/15/99 **Policy**  
Revised: 2/1/24 **4.9**  
Last Reviewed: 4/3/24 (SGC) *Page 1 of 1*  
President Approved: 5/1/24  
Next Review Date: 4/24/29  
Authority: [MinnState Board Policy 4.9](#)  
Custodian of Policy: Vice President of Human Resources and Workforce  
Equity

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#### **POLICY STATEMENT**

Hennepin Technical College believes that an evaluation process promotes personal and professional growth for all employees. An evaluation is designed to support individuals in becoming outstanding employees who provide the best possible service, learning opportunities, and guidance for our students and other employees. In accordance with Minnesota State Board Policy 4.9 and MN Statute 43 A.20, Hennepin Technical College evaluates employee's work on an annual basis. How evaluations are completed is provided via the procedure, specific to employee group.