



## Hennepin Technical College™

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September 1, 2021

Faculty and Staff,

HTC is committed to keeping our faculty, staff, students and entire campus community safe as we continue through the COVID-19 pandemic. Thank you for your cooperation and patience as we work through this next phase of COVID-19 and the spread of the Delta variant. To date, we have successfully worked as a community in support of our students to allow for on-campus learning and engagement. It is our goal to continue to work together in complying with mandates and policies established by the State of Minnesota and Minnesota State to ensure we are here, on-campus for our students' success.

Friendly Reminders:

- A mask or face covering is required while on campus. Your mask must cover both your mouth and nose and be worn at all times while in public spaces. You are allowed to remove your mask when you are alone in an office, workspace or classroom.
- Beginning September 8, all Minnesota State employees who are assigned to work on campus are required to either show proof of full COVID-19 vaccination or be tested at least weekly. As more information is received from the system office, including the link to the technology platform, it will be shared with all faculty and staff. We expect to “go live” with using this technology platform on or about September 8.

### VACCINATION ATTESTATION

MinnState is developing a technology platform that will include a COVID-19 vaccine attestation:

- By checking here, **I certify that I have been fully vaccinated against COVID-19**. Fully vaccinated means that it has been at least two weeks since I have received both does of a two dose vaccine series or a single dose of a one-dose vaccine approved by the FDA or WHO.
- By checking here, **I am declining to certify** that I have been fully vaccinated against COVID-19. I understand that I may later submit proof of full vaccination if I become fully vaccinated against COVID-19 or decide to submit proof of full vaccination.

**If you choose to certify**, you will then be required to upload a PDF of your vaccination card as proof. After submitting, no further action is needed unless Human Resources contacts you to request more information. You will not receive a confirmation email, but your supervisor will receive confirmation on your eligibility to work on campus.

**If you choose to decline certification**, you will submit your response. After submitting, you will receive additional information and instructions for weekly testing.

## WEEKLY TESTING

Hennepin Technical College has elected to use Vault Medical Services at-home COVID-19 saliva tests for those requiring weekly testing.

- You can receive up to two COVID-19 Vault saliva test kits at the same time and there is no limit to the number of FREE at-home saliva test kits you can order over time: [Vault: No-Cost COVID Testing For All Minnesotans](#).
- If you know you will need to adhere to weekly testing, you can order your first two FREE test kits now.
- More information about the test including a how-to video is available online: [COVID-19 Test](#).
- Vault Medical Services will email your test results only to you, and you will be required to upload your test results into the technology platform for Human Resources verification.

## ADDITIONAL RESOURCES

- [MMB' s policy #1446: COVID-19 Proof of Vaccination and Testing](#)
- Frequently asked questions for State Employees on the [MMB website](#)
- [HTC's COVID Resource web page](#)
- Questions can be sent to: [Communications@Hennepintech.edu](mailto:Communications@Hennepintech.edu)

Again, thank you for working with us to comply with the mandates and keeping our community safe. *By working together, we can adhere to our mission of providing excellence in career and technical education for employment and advancement in an ever-changing global environment.*

Office of Communications  
Hennepin Technical College