

## Organizational Support (BP/EP) Associate in Applied Science Degree

### Semester Sequence

Completion of this award may require taking courses at both campuses. For more information, please contact your faculty program advisor.

**Prerequisite Knowledge:** A student seeking this award should have qualifying assessment scores on the math, reading, writing, computer literacy, and keyboarding placement tests as identified by individual course prerequisites.

### First Semester

|          |   |   |
|----------|---|---|
| CCDS1000 | College Success Seminar                         | 1 |
| CCIS1000 | Information Systems                             | 3 |
| CCIS1095 | Microsoft 365                                   | 2 |
| CCIS1102 | PC Operating Systems                            | 3 |
| CPLT1100 | Computer Essentials                             | 3 |
| MATH2200 | College Algebra                                 | 4 |
|          | or  |   |
|          | Choose 3 credits from MnTC Goal Area 3, 4, or 5 | 3 |

### Total Credits 15

### Second Semester

|          |  |   |
|----------|--|---|
| ACCT1000 | Introduction to Accounting                   | 3 |
| CCIS1005 | Computer Security Awareness                  | 3 |
| CCIS1035 | Microsoft Word                               | 3 |
| CPLT1005 | Advanced Keyboarding and Document Processing | 3 |
| ENGL2125 | Technical Writing                            | 3 |

### Total Credits 15

### Third Semester

|          |                             |   |
|----------|-----------------------------|---|
| ACCT1125 | Excel                       | 3 |
| CCIS1032 | Microsoft Access            | 3 |
| CCIS1042 | Microsoft PowerPoint        | 3 |
| COMM2060 | Small Group Communication   | 3 |
|          | General Education Electives | 3 |

### Total Credits 15

### Fourth Semester

|          |                             |   |
|----------|-----------------------------|---|
| BUSN1000 | Introduction to Business    | 3 |
| CCIS1310 | Microsoft Publisher         | 3 |
| CCIS2055 | Project Management          | 3 |
| CCIS2090 | Microsoft Integration       | 3 |
|          | General Education Electives | 3 |

### Total Credits 15

### General Education Electives

Hennepin Technical College's 2000-level general education courses meet the guidelines of the Minnesota Transfer Curriculum (MnTC).

### Choose a Total of: 6 Credits

**MnTC Goal Area 3**

A complete list of MnTC courses and Goal Areas that can be used to meet General Education requirements can be found at [www.hennepintech.edu](http://www.hennepintech.edu). The same course cannot satisfy more than one MnTC Goal Area requirement.

|          |  |   |
|----------|--|---|
| BIOL2001 | Biology in Society                                     | 4 |
| BIOL2005 | General Biology I                                      | 4 |
| BIOL2045 | Human Biology  | 4 |
| BIOL2125 | Anatomy and Physiology I                               | 4 |
| BIOL2215 | Human Physiology - Deleted April 2021                  | 4 |
| BIOL2225 | Anatomy and Physiology II                              | 4 |
| BIOL2235 | Microbiology   | 4 |
| CHEM2000 | Introduction to Chemistry                              | 4 |
| CHEM2201 | General, Organic, and Biological Chemistry Foundations | 4 |
| PHYS2001 | Introductory Physics                                   | 3 |
| PHYS2005 | College Physics I                                      | 4 |
| PHYS2010 | College Physics II                                     | 4 |
| PHYS2015 | Introductory Physics II                                | 3 |

**MnTC Goal Area 4**

|          |  |   |
|----------|--|---|
| MATH2050 | Applications of Quantitative Reasoning | 3 |
| MATH2150 | Introduction to Statistics             | 3 |
| MATH2200 | College Algebra                        | 4 |
| MATH2250 | Precalculus with Trigonometry          | 5 |
| MATH2300 | Calculus I                             | 5 |
| PHIL2000 | Introduction to Logic                  | 3 |

**MnTC Goal Area 5**

|          |  |   |
|----------|--|---|
| ECON2200 | Principles of Microeconomics                     | 3 |
| ECON2300 | Principles of Macroeconomics                     | 3 |
| HIST1400 | Contemporary World History                       | 3 |
| POLI1000 | Introduction to American Government and Politics | 3 |
| PSYC2300 | General Psychology                               | 3 |
| PSYC2310 | Psychology Throughout the Lifespan               | 3 |
| PSYC2330 | Abnormal Psychology                              | 3 |
| SOCI2000 | Marriage and Family                              | 3 |
| SOCI2100 | Introduction to Sociology                        | 3 |
| SOCI2120 | Introduction to Criminal Justice                 | 3 |
| SOCI2130 | Food and Society                                 | 3 |
| SOCI2200 | Race in America                                  | 3 |

**Graduation (60 Credits)**

Semester listings reflect the recommended sequence. Due to circumstances beyond our control, the information herein is subject to change without notice.

4/9/2021 : BP 2150 / EP 2151