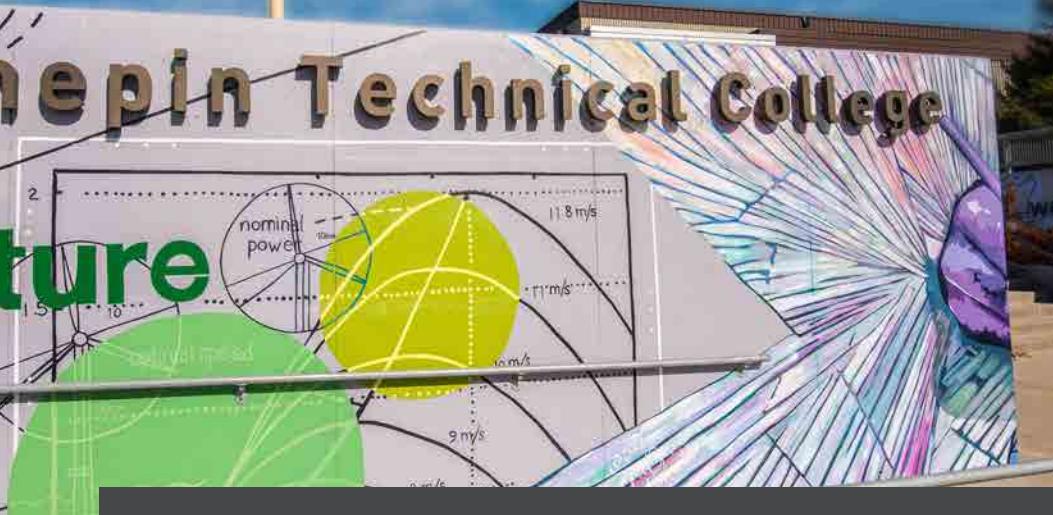




Hennepin Technical College<sup>SM</sup>

# YOUR CAREER IN HEALTHCARE

[hennepintech.edu/getstarted](http://hennepintech.edu/getstarted)



# ABOUT Hennepin Technical College

*Get hands-on training with the latest technologies in HTC's Healthcare Program. Participate in clinical internships, gain direct patient care experience, and learn about innovative processes in the quickly growing healthcare field at Hennepin Technical College.*

Hennepin Technical College is an innovative higher education institution that focuses on hands-on training, excellence in education, and job placement of our graduates. With a 99% job placement rate, we excel in providing our students with all they need to boost their career prospects during life after graduation. One of the ways we uphold this level of excellence is through our steadfast partnerships with local employers and our sense of community through our diverse student body. With over 45 fields of study – Hennepin Technical College has a place for everyone. Leading in the value, flexibility, and affordability, HTC is a place where anyone's interest and career goals become a reality. It is our goal, and our privilege, to make sure every student succeeds at Hennepin Technical College.



# COMMUNITY PARAMEDIC

The Community Paramedic navigates and establishes systems to better serve the citizens of their communities. They help individuals and communities overcome barriers that prevent them from accessing and benefiting from health services. They serve as advocates, facilitators, liaisons, community brokers, and resource coordinators. Community Paramedics are also trained as direct service providers which will ensure basic and advanced levels of care appropriate to prevention, emergencies, evaluation, triage, disease management, and basic oral and mental health.

**Prerequisite:** Currently certified as an Emergency Medical Technician (EMT-P) and have two (2) years of full-time service as an EMT-P, or its part-time equivalent.

## AWARDS & CERTIFICATES

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**Advanced Technical Certificate**  
Community Paramedic Clinician  
Community Paramedic Technician  
Primary Care Technician



# Dental Assistant

HTC's Dental Assistant program will prepare you to be an important member of a professional health team. With training at HTC, you will gain the skills to assist a dentist during patient treatment, as well as complete patient records. You'll also learn to keep a dental office running smoothly from appointment scheduling and telephone communications to laboratory procedures.

A licensed dental assistant is able to perform all expanded functions authorized by the Minnesota Board of Dentistry, including taking radiographs (x-rays), polishing teeth, placing pit and fissure sealant, taking impressions, performing orthodontic procedures, placing and removing of dental dams, and much more.

## ► LEARN OUTSIDE OF THE CLASSROOM

There is more to your education than an excellent college experience. Your time at HTC includes extracurricular activities and volunteer and mentorship opportunities that will help you learn the skills you need to succeed.

- *Industry Partner Relationships*
- *Test prep help/resources*
- *Volunteer opportunities*
- *Mentorship opportunities*

## AWARDS & CERTIFICATES

**Associate in Applied Science**  
Dental Assistant

**Diploma**  
Dental Assistant



## HEALTH SCIENCE BROAD FIELD

This AS degree provides students a broad base of general education coursework relevant to the field of health sciences. Students who have chosen a career path or have not yet decided upon a specific course of study may elect to complete the foundational coursework in the health sciences coupled with a range of general education courses. The degree is designed to transfer to all Minnesota State system universities offering related baccalaureate programs through a statewide articulation agreement. Students are encouraged to consult with both Hennepin Technical College and transfer university counselors/advisors early and often, for guidance and planning regarding the requirements of the various health sciences baccalaureate programs to facilitate the most efficient transition and transfer.

### AWARDS & CERTIFICATES

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**Associate in Science**  
Health Science (Broad Field)



# HEALTH UNIT COORDINATOR & NURSING STATION

As a student in the Health Unit Coordinator (HUC) program, you will concentrate on coursework directly related to working in a variety of health care facilities. At HTC you will learn the effective ways of becoming both professional and customer service focused. You will be an important member of a professional health care team in hospitals, extended care facilities or medical offices assisting the nursing staff with the non-clinical clerical tasks. You will gain the skills you need to succeed including learning about the essentials of health care facilities, medical terminology, and processing physician orders. Start here for a career that puts you on the path to success in the healthcare industry.

## AWARDS & CERTIFICATES

**Diploma**  
Nursing Station Technician

**Occupational Certificate**  
Health Unit Coordinator



## MEDICAL ASSISTANT

If you have an interest in health and medicine and are looking for a meaningful job where you can help others, becoming a medical assistant could be the right career choice for you. Medical assistants work alongside physicians in medical offices and clinics to provide the best possible care for patients, and play an integral role in patient care management.

HTC's Medical Assistant Program expectations are to prepare competent entry level Medical Assistants in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains. This healthcare career will also prepare you to be a multi-skilled professional who effectively performs clinical, laboratory, and administrative duties. With an aging population and an aging workforce, the demand for health care professionals will continue to increase. HTC offers you a great start to a Medical Assisting career!

## AWARDS & CERTIFICATES

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### Associate in Applied Science Medical Assistant

**94.74%**

**Job Placement Rate**  
in the Medical Assistant program

The Medical Assisting Program at Hennepin Technical College has a job placement rate of 94.74% for the graduate cohort in 2018.



# MEDICAL OFFICE

Are you looking for an opportunity to work on a health care team? With training as a medical administrative assistant, you will learn medical terminology as well as hospital and clinic procedures. You will be prepared for duties that may include transcription of reports and correspondence, appointment and meeting scheduling, patient file and office record maintenance, and billing and insurance processing. With this program's broad general education, in addition to the technical component, you will maximize your employment opportunities and potential.

## AWARDS & CERTIFICATES

### **Associate in Applied Science**

Medical Administrative Assistant

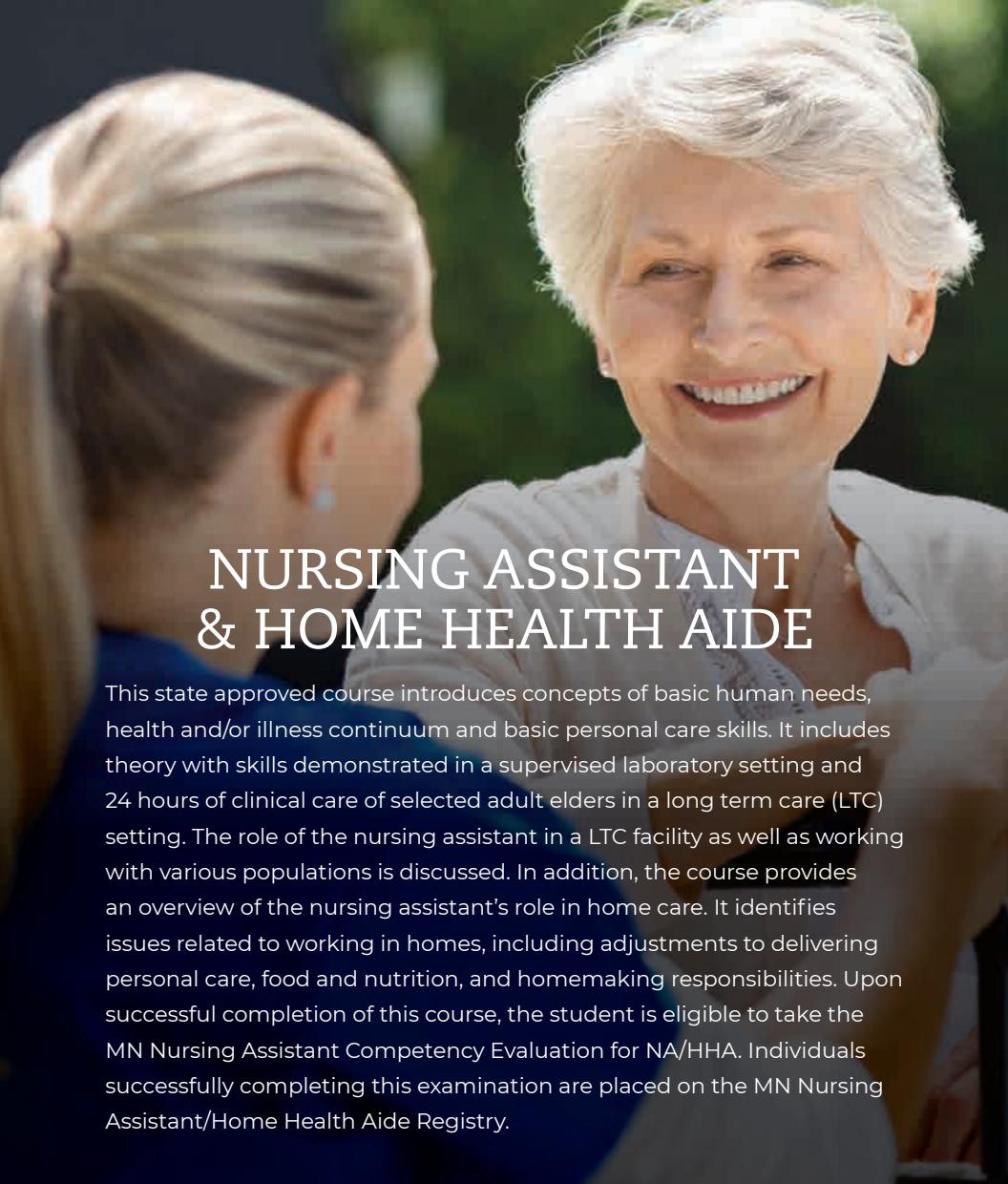
### **Occupational Certificate**

Medical Receptionist

### **Diploma**

Medical Administrative Assistant

Medical Coding Specialist



## NURSING ASSISTANT & HOME HEALTH AIDE

This state approved course introduces concepts of basic human needs, health and/or illness continuum and basic personal care skills. It includes theory with skills demonstrated in a supervised laboratory setting and 24 hours of clinical care of selected adult elders in a long term care (LTC) setting. The role of the nursing assistant in a LTC facility as well as working with various populations is discussed. In addition, the course provides an overview of the nursing assistant's role in home care. It identifies issues related to working in homes, including adjustments to delivering personal care, food and nutrition, and homemaking responsibilities. Upon successful completion of this course, the student is eligible to take the MN Nursing Assistant Competency Evaluation for NA/HHA. Individuals successfully completing this examination are placed on the MN Nursing Assistant/Home Health Aide Registry.

## AWARDS & CERTIFICATES

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### **Associate in Science**

Health Science (Broad Field) (BP/EP) Associate of Science



## PRACTICAL NURSING

In HTC's Practical Nursing program, you'll gain the skills to be part of a health care team in a variety of health care settings including hospitals, clinics, home health agencies, long-term care facilities, transitional care facilities, and assisted living facilities.

To prepare you for success, your education includes courses ranging from basic nursing skills to psychosocial nursing, from pharmacology to actual patient care. It's a blend of theory and hands-on experience that builds your nursing knowledge, skills, and attitudes. The program is designed to meet the requirements of the Minnesota Board of Nursing for qualifying to take the practical nursing state board licensing

examination (NCLEX-PN). Upon successful completion of the examination, you'll be a licensed practical nurse (LPN). Each fall, a cohort of approximately 48 students will be admitted to the Brooklyn Park campus. Each spring, a cohort of approximately 48 students will be admitted to the Eden Prairie campus. For both campuses, classes are scheduled on a full time basis from approximately 9:00 a.m. to 4:00 p.m. three days per week, with another half day each week from 9:00 to 12:20. (note: clinical times could be approximately 6:00 am - 2:00 pm or 2:00pm - 10:00pm and possibly weekends). There is not a part time option offered at this time. The program is two semesters in length. Due to accreditation requirements, all students will need to obtain the diploma. There is an option to obtain a degree, either at the same time or after graduating with the diploma. The diploma is required to take the licensure exam and for entry into practice; therefore the degree is an option in addition to the diploma.



## AWARDS & CERTIFICATES

**Associate in Applied Science**  
Practical Nursing

**Diploma**  
Practical Nursing

The AAS Degree option in Practical Nursing is designed for those who would like to fulfill some of the general education requirements to pursue a professional nursing degree. Students are encouraged to contact the program to which they wish to transfer for specific information about their requirements to ensure the student selects the appropriate courses.

***Students must complete the “pre-nursing” coursework before being accepted into the program. This requires a separate Nursing Application which is obtained at an application session. The dates of the application sessions can be found under the “Entry Requirements” below. If you are interested in starting the Practical Nursing program, please apply using the regular college application.***

# Get started in 5 easy steps!

## Apply for Admission

1

New students may submit their high school transcript or GED certificate to Enrollment Services.

Transfer students from previously attended non-Minnesota State system colleges should submit their college transcript(s).

Visiting students can register for courses online without submitting a college application.

You may be charged a **\$20 application fee** that should be paid online when submitting the application.

## Determine How to Pay for College

2

Financial aid is available for students who qualify. Access to grants, loans, scholarships, and/or work-study begins by completing the Free Application for Federal Student Aid® (FAFSA). Students must have a high school diploma, GED, or its equivalent, and declare an eligible major, in order to receive Federal Title IV financial aid funds. Please apply early to allow time for processing. Hennepin Technical College's FAFSA School Code is **010491**.

## Complete Placement Testing

3

Schedule your ACCUPLACER placement testing appointment.  
*You may be exempt from some or all of your placement tests under certain conditions.*

## Complete New Student Orientation

4

Once your placement testing requirements have been met, you are ready for New Student Orientation.

## Register for Classes

5

When you have completed the steps above, you are ready to register for classes. Start today! [hennepintech.edu/getstarted](http://hennepintech.edu/getstarted)

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