

**Program Advisory Committee Meeting
Automation Robotics Engineering Technology/Packaging**

Advisory Meeting
Oct 29th, 2019
11:30-1:00
Eden Prairie Campus; Rm C120
13100 College View Dr, Eden Prairie MN

Agenda

1. Socialize and Food
2. Introductions
3. Updates
 - a. Enrollment and Graduation numbers – summary is we are slightly down, but still a smaller decrease than the majority of the programs throughout the system.
 - b. Out Reach – getting involved, let us know if you need help by keeping us updated on any career fairs you will be attending
 - c. Pack Expo/Minn Pack – Las Vegas, Winner; Minneapolis, Nominations – between the two packaging expos we had around 100-120 students attend
 - d. ARM Institute membership – we are exploring joining the ARM institute, this will bring in potential funding currently not attainable, may be reaching out to industry partners to pair up with.
 - e. Donations – Delkor, 3M – great new machines will be added, these will include PLC, Vision systems, conveyors, a variety of sensors and drive systems
 - f. Upcoming Career Fair – Wednesday Feb 26th
4. ICATT – James Schollett
 - a. Apprentice Program – As the program starts to be implemented we will be reaching

out to business advisory board members to help

b. New Course Approval (Motion to Approve: Dan Keppel Second: Mitch DeYound (16 yes 0 no))

i. Changes from 4 credit to 3 credit

1. Increased the total hours of instruction in the program by about 32 total hours.

2. Moved labs/content to more logical courses allowing additional lab time (Sensors was the primary beneficiary previously 8 hours of instruction??? Increased to 48 hours)

3. Requiring FANUC

ii. PLC Courses: Same number of total hours as ARET 1190 increased to 64 hours from 48 hours (Switched 1 lecture credit to 1 lab credit) and Advanced PLC from 80 hours to 64 hours (take Vote)

c. Program/Award Changes (take Vote) (Motion to Approve: Dan Keppel Second: Dennis Hohn (16 yes 0 no))

i. Addition/Name Change to Supply Chain Distribution Technician

5. Expansion plans to BPC

a. Help needed – grant opportunities through your company, contact us with people

b. Benefits – increased course offering, increased # of graduates

6. Onsite classes, customized training for credit – gave examples of current companies doing this and what it could look like.

7. Enrolling current employees into program – faculty offered to come into companies and help develop interest in program, give overview of classes, and answer questions. Main purpose of visit would be to decrease any anxiety employees might have about restarting school.

Name	Attendance	Response
Thorpe, Brad M		Accepted
Aaron Nichols		Accepted
Dan Keppel		Accepted
Dennis Hohn		Accepted
Jeff Anderson		Accepted
Robinson, Amanda		Accepted
Lisa Mingo		Accepted
Mitch DeJong		Accepted
Patricia Andersen		Accepted
Ryan Schoening		Accepted
Steve Porter		Accepted
Thorpe, David J		Accepted
Thorstad, Jeffrey J		Accepted
Troy Roling		Accepted
Reinhart, Aaron		Accepted

Morton, Brad W Accepted

Johnson, Sophia Accepted

Davis, Jenny Optional Accepted

Jonathan Gibbs Accepted

Matz, Jacob Accepted

Kendall, Parks Accepted