

Appendix I: SITE-VISIT REPORT

Completed by Faculty Liaison

High School: _____ College Faculty Liaison: _____

Department: _____ High School Instructor: _____

Course Title: _____

Course #: (*e.g., CCIS 1100*) _____ Date of Visit: _____

Indicate if the following is in compliance with HTC guidelines.

	Yes	No	Other	Comments
1. Site visit was conducted on-site and in-person <ul style="list-style-type: none"> • If visit was conducted via web, please indicate in comments 				
2. Content presented during site visit aligns with content of the on campus course (C3)				
3. Content delivered demonstrated rigor and depth equivalent to the on-campus course (C3)				
4. Course assignment and requirements meet college expectations (A1)				
5. In class assessment(s) aligned with the rigor and depth of the on-campus course				
6. Students were actively engaged and/or demonstrated interest of the content during the class session				
7. Was the course equipment, technology and/or software consistent with on-campus and industry standards				

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1. Briefly describe the content and/or curriculum presented during the site-visit.

2. Briefly describe what impressed you the most during the site-visit.

3. Did you received feedback from students in the class, if yes please provide a summary.

4. What were the overall impressions with the site-visit and content being delivered?

5. Do you have recommendations that will improve content/delivery of content presented at site-visit?

6. What did you learn from observing the course and meeting with your high school instructor?

7. I am satisfied that HTC's curriculum is being delivered successfully in this class:

YES _____ NO _____

Please provide specific reasons why you are/are not satisfied below. Please attach additional page if more comments are needed than space provided below.

Signature of Faculty Liaison

Date

Signature of High School Instructor

Date