



ACCUPLACER TEST ACCOMMODATION REQUEST

Complete the following steps to request test accommodations (allow three business days prior to testing appointment for processing):

1. Schedule a placement test appointment.
2. Complete this form and submit it to Access Services along with documentation of your disability (i.e., IEP, psych evaluation, doctor's letter, etc.).
 - Brooklyn Park students email toua.thao@hennepintech.edu
 - Eden Prairie students email michelle.obergfolll@hennepintech.edu
3. After submitting this form and documentation of your disability, you will receive a confirmation email from Access Services staff.
4. On the day of your placement test appointment, bring a picture ID with you when you test.

Note: All versions of the Accuplacer Placement Test are untimed with exception of the computer skills test.

Student Name: _____ Tech ID: _____
Last Name First Name MI

Program Major: _____ Phone: _____

Test Appointment Date: _____ Time: _____

Test Location: In person Virtual

Requested accommodations:

- Large print with paper/pencil answer sheet
- Audio format with paper/pencil answer sheet
- Audio format on computer with Read & Write Gold software
- Scribe
- Large print on computer
- Sign Language Interpreter
- Braille
- Quiet Room
- Other: _____

Student Signature: _____ Date: _____

Access Services Staff Signature: _____ Date: _____