



## Hennepin Technical College™

### AFFIDAVIT FOR LOST OR UNCASHED CHECKS

Date: \_\_\_\_\_

Student's name: \_\_\_\_\_ Student's Tech ID: \_\_\_\_\_

Student's address: \_\_\_\_\_  
\_\_\_\_\_

Check #: \_\_\_\_\_ Was issued to you on: \_\_\_\_\_

In the amount of: \_\_\_\_\_ For: \_\_\_\_\_

This check has not been cashed. If you still have the check, please cash it immediately.

If you did not receive the check, or have lost the check, please complete the bottom section of this **Affidavit** to request the issuance of a duplicate check.

Return this full notification to: Director of Finance  
Hennepin Technical College  
9000 Brooklyn Blvd  
Brooklyn Park, MN 55445-2320  
763-488-2463

#### CERTIFICATION and PROMISE/AGREEMENT

I certify that the check described above: \_\_\_\_\_ Was Lost  
\_\_\_\_\_ Was Not Received

If the original check is subsequently received or found, I promise to immediately return the original check to the Hennepin Technical College's Finance Department (Business Office) at the address noted above.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Notary public)

My Commission Expires: \_\_\_\_\_