

INTEGRATED PLANNING TASK FORCE

TEAM CHARTER

MISSION

To provide excellence in career and technical education for employment and advancement in an ever changing global environment.

VISION

To be the leader of innovative career and technical education that leads to success for all students.

VALUES

- Excellence - We pursue the highest standards in academic achievement and organizational performance.
- Innovation - We value creativity and ingenuity to remain at the forefront of technical education excellence.
- Inclusion - We value an atmosphere of respect, dignity, and acceptance.

FY21 COLLEGE WIDE GOALS

1. Increase engagement with community and industry partners
2. Provide integrated service support, consultation, and solutions to advance the institution
3. Advance institutional capacity and effectiveness through technology
4. Increase retention of protected class group employees
5. Implement a targeted plan for students to persist
6. Redesign and implement the strategic enrollment management (SEM) plan
7. Create opportunities to secure new funding

Date Completed: August 2019; updated November 2019; updated October 2020

Team Name: Integrated Planning Task Force

Chair(s):

Alison Leintz, Academic Dean/Accreditation Liaison Officer (ALO)

Lisa Yaeger, Associate Vice President of Advancement (interim) /Accreditation Data Administrator

Cabinet Sponsor:

Lisa Yaeger

Reports to:

Dr. Merrill Irving, Jr., College President

Membership:

HLC Criterion Team	First Name	Last Name	Position Title
Criterion 1	Lisa	Yaeger	Associate Vice President of Advancement/ Accreditation Data Administrator
Criterion 1	Jean	Maierhofer	Associate Vice President of Equity and Inclusion
Criterion 2	Jake	Johnson	Academic Affairs Program Coordinator
Criterion 2	Dan	Weishaar	Faculty: Marine, Motorsports & Outdoor Power Equipment
Criterion 3	Alison	Leintz	Academic Dean, Accreditation Liaison Officer
Criterion 3	Kerry	Norling	Faculty: Communications
Criterion 3	Jay	Siedschlaw	Faculty: Landscape Design & Construction
Criterion 4	Jenessa	Gerling	Faculty: Communications
Criterion 4	Jeff	Peterson	Faculty: Business
Criterion 4	Jeff	Thorstad	Faculty: Automation Robotics
Criterion 5	Amy	Bloedel	Director of Finance
Criterion 5	Rich	Kelly	CTS Director of Manufacturing, Quality & Productivity
Criterion 5	Tim	Jacobson	Director of Financial Aid

Background:

Hennepin Technical College (“the College”) is committed to operational excellence and continuous quality improvement aligned with Higher Learning Commission criteria and in support of the College’s mission, vision, and values. In fiscal year 2018, the College launched a 3-year initiative to develop a new college-wide strategic plan to replace its Vision 2020 plan. The strategic planning process consists of three stages and the new strategic plan will become operative on July 1, 2020. In the development of a new strategic plan for 2020, key stakeholders created four strategic directions 1) student success; 2) equity & inclusion; 3) resources; and 4) technology. The Integrated Planning Task Force exists to ensure the work of the institution remains core the College’s mission and aligns to System Office metrics and HLC criterion.

Purpose:

The Integrated Planning Task Force will focus on:

- Assisting the College in continuously documenting processes and collecting evidence
- Validating the strength of evidence in alignment with HLC criterion
- Identifying quality improvement projects that advance the College mission, vision, values and strategic outcomes.
- Leading College efforts for assurance arguments and preparation for re-affirmation

visits

- Consulting with the President on HLC related matters in accreditation

Key Assumptions:

- Members will have access to past HLC documentation and evidence to give historical context.
- Members will all actively contribute to moving the work of the task force forward.
- Members will abide by deadlines.
- Sensitive data/information (oral, written or electronic) will be maintained in a manner that ensures confidentiality.
- Internal and external stakeholders will provide task force members with information, data and evidence based on their area(s) of expertise
- Key stakeholders will receive communication regarding progress toward reaffirmation of accreditation.

Deliverables:

- The Assurance Argument is due: November 2020

Meeting Frequency/Meeting Length:

Large group meetings will take place during Workshop Days. Subgroups will be responsible for arranging regular meetings throughout the year to advance their work and meet deadlines for deliverables. Subgroups will also coordinate periodic check-in meetings with the Chair, Co-Chair and Director of Institutional Research.