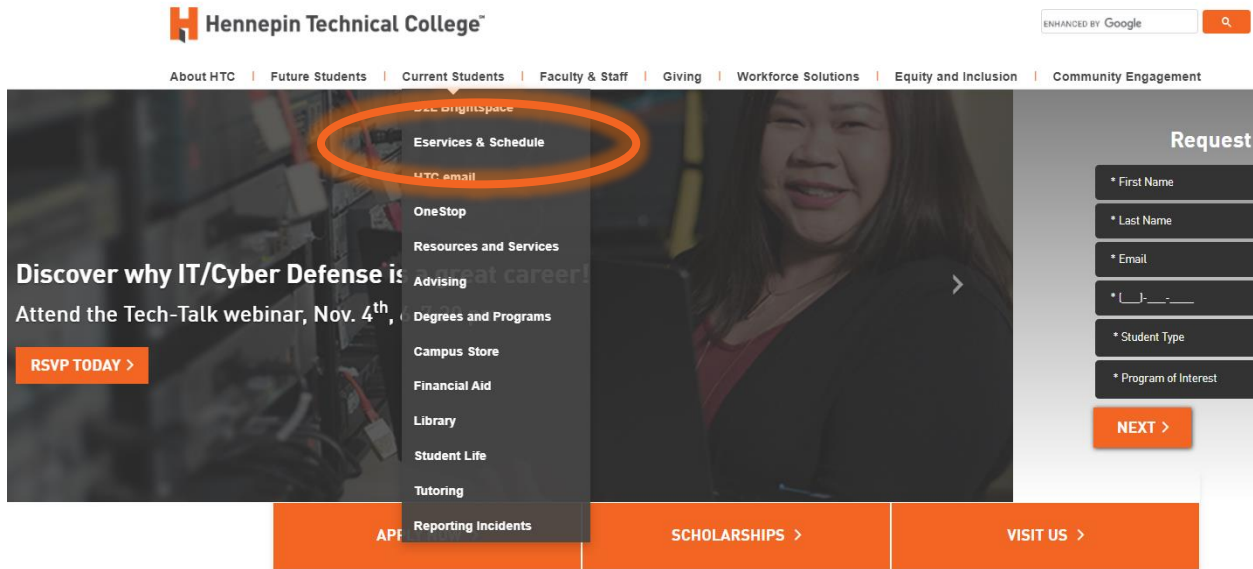


1 NESTOP **HOW TO Register for a Course**

Find your answers.

1) Go to <https://hennepintech.edu> and under **Current Students**, choose **eServices & Schedule**.



2) Under **eServices**, click on **the campus you are attending**.



eServices and Schedule

Find the courses you need!

eServices

eServices allows HTC students to register for classes, check grades, check financial aid status, make payments and more.

Please choose a campus to log in:

- Brooklyn Park Campus
- Eden Prairie Campus

Need help registering for classes? Visit with an advisor.

Set up your my.HennepinTech student email to receive registration notices.

3) Login with **StarID and StarID password** (wx1234yz – sample format).

Hennepin Technical College™
eServices

Hennepin Technical College - Brooklyn Park
Brooklyn Park Campus
9000 Brooklyn Boulevard
Brooklyn Park, MN 55443
Phone: (952) 895-1300
Toll-free: 1-888-569-5121
Telecommunications Device for the Deaf: 1-800-627-3529
Fax: (763) 486-2938

Please login to continue.

The "*" indicates a required field.

* **StarID:** [Need Login Help?](#) Need an ID? [Sign Up Now.](#)

* **Password:**

Institution: Hennepin Technical College

Display Name: Display and print your name until next login. To protect your identity, you may wish to print only at secured locations.

You must **logout** when finished to ensure that nobody else gains access to your records.

Campus Specific Instructions

4) Click on **Courses & Registration** in the left navigation pane. A drop-down list will appear.

- Student e-services**
- Dashboard
- Home
- Account Management
- Courses & Registration** ← 4
- Search for a Course ← 5
- Review My Plan
- View/Modify Schedule
- Quick Add (Register)
- Registration Holds
- Registration Access Code
- Registration Window
- Registration Log
- Academic Records
- Financial Aid
- Bills and Payment

5) **HOW TO FIND YOUR COURSE:** Click on **Search for a Course**.

Search

* Required field

* College/University: Hennepin Technical College

Campus: Hennepin North TC, Brooklyn Park ← a

* Semester: Spring 2020 (Jan - May) ← b

Subject: ← c

Course ID #: (Example 004390)

Course Number: (Example 1100)

Display: Open + Waitlist Eligible Courses Open Courses Only All Courses

Delivery Method: All In Person Completely Online Blended/Hybrid Mostly Online

Expand/Collapse for Advanced Search

← d

- a) Choose the campus attending
- b) Choose the term of registration (ex. Fall 2020)
- c) Choose the subject of the course (ex. ENGL0901 is an English course- look for ENGL rubric)
- d) Click the **Search** button for results

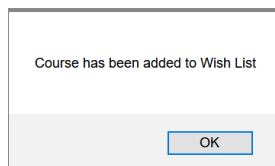
6) A list of offered courses will appear (see screen below).

My Plan for Fall 2020													
Wish List: 0				Wait List: 0				Registered: 0					
Search Results for Fall 2020													
Showing courses 1 - 38 of 38 50 per page Filter by Instructor													
Add Equivalent Waitlist	ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc	
<input type="checkbox"/>	000292	ENGL 0901	01	Reading Techniques	08/24 - 10/12	M W	9:00am - 11:50am	3.0	Open	Larson, Michael	Blended/Hybrid		
<input type="checkbox"/>	000293	ENGL 0901	03	Reading Techniques	08/25 - 10/13	T Th	1:00pm - 3:50pm	3.0	Open	Larson, Michael	Blended/Hybrid		
<input type="checkbox"/>	000295	ENGL 0901	51	Reading Techniques	08/24 - 10/12	M W	6:00pm - 8:50pm	3.0	Open	Larson, Michael	Blended/Hybrid		
<input type="checkbox"/>	000296	ENGL 0921	01	Applied Reading Techniques	10/13 - 12/17	T Th	9:00am - 11:50am	3.0	Open	Larson, Michael	Blended/Hybrid		
<input type="checkbox"/>	000297	ENGL 0921	13	Applied Reading Techniques	10/19 - 12/16	M W	9:00am - 11:50am	3.0	Open	Larson, Michael	Blended/Hybrid		
<input type="checkbox"/>	000298	ENGL 0921	17	Applied Reading Techniques	10/20 - 12/17	T Th	1:00pm - 3:50pm	3.0	Open	Larson, Michael	Blended/Hybrid		
<input type="checkbox"/>	000299	ENGL 0921	51	Applied Reading Techniques	10/19 - 12/16	M W	6:00pm - 8:50pm	3.0	Open	Russell, Dena	Blended/Hybrid		
<input type="checkbox"/>	000331	ENGL 0930	01	Fundamentals of Writing	08/24 - 12/16	M W	1:00pm - 2:50pm	4.0	Open	McGinley Myers, Robert			
<input type="checkbox"/>	000332	ENGL 0935	01	Fundamentals of Writing Plus	08/25 - 12/17	T Th	9:00am - 11:50am	6.0	Open	McGinley Myers, Robert			

7) TO ADD A COURSE TO YOUR WISH LIST: Click the (+) sign at the far left of the course.

Add Equivalent Waitlist	ID #	Subj #	Sec	Title
<input type="checkbox"/>	000292	ENGL 0901	01	Reading Techniques

8) You will receive this message (see below). Click OK to add the course to Wish List.



9) Click on **Review My Plan** in the left side navigation pane.

- Student e-services
- Dashboard
- Home
- Account Management
- Courses & Registration
- Search for a Course
- Review My Plan**
- View/Modify Schedule
- Quick Add (Register)
- Registration Holds
- Registration Access Code
- Registration Window
- Registration Log
- Academic Records
- Financial Aid
- Bills and Payment

10) Any courses that you have added to your wish list will show here, allowing you to register for those courses.

Review My Plan													
New Search													
Fall 2019 Spring 2020 Fall 2020													
Hennepin Technical College Plan was last changed 3/24/2020 at 8:36 AM													
Wish List (1) Your registration window is currently open. Registration Window Close Date/Time: 8/28/2020 12:00 AM													
ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc		
<input type="checkbox"/>	000292	ENGL 0901	01	Reading Techniques	08/24 - 10/12	M W	9:00am - 11:50am	3.0	Open	Larson, Michael	Blended/Hybrid		

11) TO REGISTER FOR THE COURSE(S): Check the next to each course you wish to register (see below).

Review My Plan
[New Search](#)

Fall 2019 | Spring 2020 | **Fall 2020**

Hennepin Technical College Plan was last changed 3/24/2020 at 8:36 AM

Wish List (1) Your registration window is currently **open**. Registration Window Close Date/Time: 8/28/2020 12:00 AM

	#	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc
<input checked="" type="checkbox"/>	00292	ENGL 0901	01	Reading Techniques	08/24 - 10/12	M W	9:00am - 11:50am	3.0	Open	Larson, Michael	Blended/Hybrid	📍

[Select Course\(s\) to proceed to Register](#) [Remove Selected Course\(s\) from Wish List](#)

12) Click the **Select Course(s) to proceed to Register** button (blue button) to continue.

[Select Course\(s\) to proceed to Register](#)

13) The next screen outlines the contract that students must abide by when registering for any college courses. This statement summarizes that **students are accepting all academic and financial responsibility** for their courses when they choose to register. It is important to understand that if your financial aid application is in progress or has not been completed, you are the one responsible for the cost of those courses and will accept the responsibility of the costs incurred if your FAFSA does not get finalized or if it does not cover all costs. If you have any doubts about your financial obligations and how that will affect your situation, please speak with a Student Success Advisor or a Financial Aid advocate before registration.

Fall 2020

By confirming this registration, for any semester, I am accepting any financial and academic obligations incurred as a result of this transaction. Failure to pay will result in my debt being referred to the State of Minnesota collection agency (Minnesota Department of Revenue, Collection Division) or a private collection agency. If this happens, I agree to reimburse the fees of any collection agency, which may be based on a percentage at a maximum of 40% of the debt, and all costs and expenses, including reasonable attorney's fees, incurred in such collection efforts.

I also authorize the college or university, and their respective agents and contractors to contact me regarding my debt request, including repayment of my debt, at the current or any future number that I provide for my cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

If you are degree seeking and want more information about graduation requirements, visit your college or university's web site.

Enter your StarID password and register: [✓ Register](#)

Select the grading method on this page.

ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Grade Method	Instructor	Delivery Method	Loc
000292	ENGL 0901	01	Reading Techniques	08/24 - 10/12	M W	9:00am - 11:50am	3.0	Normal	Larson, Michael	Blended/Hybrid	📍

You have chosen to register for the courses listed above. **Please check with your academic advisor** to ensure selected courses apply toward graduation. If you have not been admitted to Hennepin Technical College, please keep in mind that not all courses may transfer or apply to another institution.


14) If you are in agreement and would like to continue with registration, enter your **StarID password** for your acknowledgement of the terms.

Enter your StarID password and register: [✓ Register](#)

15) If you are successful, you will see the message below:

Registration Results for Hennepin Technical College, Fall 2020:

Credit Courses



A grey message box with a white checkmark icon and the text "Registration Successful". The box is circled in orange.

ID	Subj	#	Sec	Time	Dates	Days	Time	Crds	Grade Me
000292	ENGL	0901	01	Reading Techniques	08/24 - 10/12	M W	9:00am - 11:50am	3.0	Normal

16) If you receive a **Registration Failed** message, there could be an issue with you not meeting the Course Prerequisites or a different issue with the course. Please speak with a OneStop Navigator to assist you with your registration issue at onestop@hennepintech.edu.