Chapter 3: Educational Policies

Advisory Committees

Adoption: 6/14/05
Revised: 4/27/22
Last Reviewed: 11/7/22 AASC
President Approved: 11/28/22
Next Review Date: 11/16/27
Authority: MinnState Board Policy 3.30
Custodian of Policy: VP of Academic and Student Affairs

POLICY

Part 1. Purpose.

The purpose of this policy is to establish standards, processes, and conditions that enable consistent creation and operation of college program advisory committees; it applies to credit-based academic programs.

Part 2. Definitions.

Program Advisory Committee. A program advisory committee identifies needs and opportunities; describes the current status and dynamic nature of its industry and/or occupation(s); and provides guidance and advice on initial development, accountability, expansion, and closure of academic programs at the college or with related programs at high schools, colleges, and/or universities. A college program advisory committee includes but is not limited to employers, faculty and staff; others such as students may be included. The HTC Advisory Committee Handbook can be accessed on the College’s SharePoint site. Specific roles and responsibilities are highlighted in the advisory handbook.