

Hunger Free Campus Task Force FY21

MISSION

To provide excellence in career and technical education for employment and advancement in an ever changing global environment.

VISION

Embracing quality and innovation in career and technical education, workforce development, and lifelong learning.

VALUES

Trust, Integrity, Pride, Passion, Respect. Collaboration, Innovation, Continuous Improvement, and Diversity that Foster Quality Service, Employee Engagement, Student Success.

FY19 COLLEGE WIDE GOALS

1. Complete Stage Two of Strategic Planning
2. Increase Enrollment of Non-Traditional students by 2%
3. Increase Scholarship Funds by 15% to provide Access for Underrepresented Populations and Non-Traditional Students
4. Advance Equity and Inclusion through Employee Professional Development Plans

DATE COMPLETED

9/18/20

COMMITTEE NAME

Hunger Free Campus Taskforce

COMMITTEE CHAIR OR CHAIRS

Cara Garrett

COMMITTEE CABINET SPONSOR:

Jessica Lauritsen

COMMITTEE MEMBERSHIP: (insert more rows as needed)

NAME (First and Last)	TITLE	HOME CAMPUS
Cara Garrett	Interim Academic Program Coordinator	BPC/EPC
Tara Clinkscales	Financial Aid Processor	EPC
Chris Hill	LRC Tutor	BPC
Laura Otieno	Student Life and Health Coordinator	BPC
Madison Smith	Student Success Advisor	BPC
Val Acosta	Student	BPC
Guadalupe Lira-Jimenez	Student	BPC

COMMITTEE BACKGROUND (when was the committee established and any other helpful committee history)

The Hunger Free Campus Taskforce was established the fall of 2019 after legislation was introduced at the Minnesota state government.

Also partnerships with the Brooklyn Bridge Alliance, Boynton Health and Hennepin County starting fall 2018 identified hunger as an issue impacting student success.

COMMITTEE PURPOSE (describe the purpose of forming the committee and the expected outcomes. What are the expectations, services and outcomes that the committee will provide)

Create sustainable campus resources for food insecure students. Develop ways to get information to students, faculty and staff about on campus and off campus food assistance and basic needs resources. The Committee’s purpose includes the specific outcomes required by the Hunger Free Campus legislation:

- Has a food pantry, partnership with a food bank, or some type of food distribution system on campus available to students.
- Has a designated staff person on campus to educate students on SNAP and other public services aimed to reduce food insecurity.
- Provides emergency funds to assist students who may be experiencing basic needs insecurity.
- Has a taskforce dedicated to addressing food insecurity concerns.
- Hosts or participates in at least one hunger awareness event each year.

KEY ASSUMPTIONS (events or circumstances that are expected to occur during the committee life cycle)

- *We assume* that when we are intentional about food insecurity efforts, metrics should improve.
- *We assume* this is a cross-functional team because successful food insecurity efforts must occur across the college.
- *We assume* the Hunger Free Campus taskforce will have continued Cabinet support.
- *We assume* our work will be data driven and that the task force will have access to the required data to support its work.
- *We assume* all members of this taskforce will actively participate.

STAKEHOLDERS:

Stakeholder Group	Reporting Date for Updates
Cabinet	Annually
President’s Advisory Council	Annually

Faculty	Annually
Staff	Annually
Students	Annually
Community partners	Annually

DELIVERABLES:

- Create communication plan for students, faculty and staff around food insecurity resources
- Implement food distribution at Eden Prairie campus
- Research which off campus programs students are using, learn how students become eligible to participate and communicate with students that could meet eligibility but are not using the programs
- Assess barriers to students using current on and off campus resources
- Identify cost and resources associated to ensure emergency assistance grant is available to students
- Review and compare research created by Boynton Health, Stop Drop and Enroll, #realcollege and Hennepin County
- Onboard AmeriCorps VISTA to support current programs and build capacity
- Create and share course syllabi basic needs statement with faculty
- Create and distribute survey to students to get more specific understanding of food needs.
- Research and find options for distributing culturally appropriate foods.

MEETING FREQUENCY/MEETING LENGTH (meeting norms and expectations include when, where and how often to meet, what is expected of members with regard to attendance and preparation and the duration of the meeting (i.e. one hour, two hours, etc.)

Date	Time	Location
Monthly	1 hour	EPC/ BPC or Zoom during COVID

FISCAL YEAR COMMITTEE GOALS (if possible, should connect to at least one college-wide goal or Minnesota State performance metrics)

Goal	Objective
Decrease food insecurity among HTC students	<ul style="list-style-type: none"> • have an established on-campus food pantry or partnership with a local food bank to provide regular, on-campus food

	<p>distributions;</p> <ul style="list-style-type: none"> • provide information to students on SNAP, MFIP, and other programs that reduce food insecurity; • hold or participate in one hunger awareness event per academic year; • have an established emergency assistance grant that is available to students; and • Review Hennepin County report findings • Create syllabi statement for faculty use • Onboard AmeriCorps VISTA to support food insecurity on campus • Create and distribute student survey to obtain deeper understanding of food needs.
<p>Earn Designation of Hunger Free campus at EPC</p>	<ul style="list-style-type: none"> • have an established on-campus food pantry or partnership with a local food bank to provide regular, on-campus food distributions; • provide information to students on SNAP, MFIP, and other programs that reduce food insecurity; • hold or participate in one hunger awareness event per academic year; • have an established emergency assistance grant that is available to students; and • establish a hunger task force that meets a minimum of three times per academic year.